

2011

## WELCOME YOUR WEDDING GUESTS TO UPPER CANADA VILLAGE HERITAGE PARK

Both the Queen Elizabeth Gardens, located in Upper Canada Village Heritage Park, and Christ Church, inside Upper Canada Village, are located 11 km east of Morrisburg, only 1-1/4 hours southeast of Ottawa and 1-1/2 hours west of Montreal. Both offer a unique locale for the wedding party and their guests to enjoy the special day.

### QUEEN ELIZABETH GARDENS WEDDING

- ▶ The Queen Elizabeth Gardens are available for wedding ceremonies any time during daylight hours from May to October.
- ▶ It is your responsibility to secure a marriage license from the Registrar of the Province of Ontario.
- ▶ Rental cost for the Gardens is \$500.00 (PLUS TAX). A 50% deposit by credit card is due upon reservation. The balance owing will be processed on your credit card 14 days prior to the wedding date. If paying by cheque, a credit card number is required on file.
- ▶ It is also your responsibility to rent tables and chairs for your guests, if you require these items. They must be removed immediately after the ceremony.
- ▶ Temporary shelters are permitted on site and must also be removed following the ceremony. Shelter location and installation must be coordinated with the Grounds Maintenance Manager.
- ▶ *Only the use of rose petals or rice is permitted. Confetti is **not** permitted.*



### CHRIST CHURCH WEDDING

- ▶ Christ Church is situated in an 1860s setting which means that it has no lights, but one electrical outlet is available for the use of electrical equipment. Therefore plan accordingly to enjoy daylight hours for your ceremony.
- ▶ The church can be rented between **April 1 and October 16**. During the operating season weddings can take place before 9:30 a.m. or after 5:30 p.m.
- ▶ Christ Church can hold a maximum of 125 people. (*Note: There is some restricted visibility from the balcony.*)
- ▶ Rental cost for the church is \$700.00 (PLUS TAX) for the church rental only. It is your responsibility for all other preparations such as
  - ▶ flowers, minister, dresses and clean up after the ceremony.
- ▶ *Candles are **not** permitted. The use of rose petals, rice or confetti is also **not** permitted.*
- ▶ Floral décor is permitted with limited use of elastic bands or string to fix arrangements in place. *No tacks or tape are permitted.*
- ▶ It is your responsibility to co-ordinate the church service music. The church does house a vintage "melodeon" (*type of organ*), which can only be played by a Village staff member and is subject to a rental fee which includes the services of the organist. This fee is to be paid directly to the organist two weeks prior to the date of the event.
- ▶ A 50% deposit by credit card is due upon reservation. The balance owing will be processed on your credit card 14 days prior to the wedding date. If paying by cheque, a credit card number is required on file.
- ▶ **Note:** Cars are not permitted in the Village.



### RESERVATIONS

- For availability or to reserve the Queen Elizabeth Gardens or Christ Church contact the Customer Service Unit at 1-800-437-2233 or 613-543-4328 locally.

#### Queen Elizabeth Gardens Wedding:

- A written cancellation must be received 14 days prior to the scheduled event.
- The 50% deposit is refundable if cancellation is received 14 days prior to the scheduled event.
- The 50% deposit will be forfeited if cancellation is made within 14 days of the scheduled event.

#### Christ Church Wedding:

- A written cancellation must be received 14 days prior to the scheduled event.
- The 50% deposit is refundable if cancellation is received 14 days prior to the scheduled event.
- The 50% deposit will be forfeited if cancellation is made within 14 days of the scheduled event.

### HISTORICAL TRANSPORTATION RENTALS

- A horse, carriage and driver are available for one hour for a fee of \$200.00 (PLUS TAX).
- For a fee, the horse drawn carry-all is available to transport your guests (20 to 25 guests) from the parking lot to the church.

### FOOD SERVICES

A catered meal and reception facilities are available at The Harvest Barn Restaurant or Willard's Hotel and can be arranged directly with B&A Foods by contacting Mr. Guy Briere, Manager of Food Services, at (613) 543-0660.

**SITE INSPECTIONS ARE AVAILABLE BY APPOINTMENT ONLY!**

**ENJOY YOUR DAY AT OUR FACILITIES!**