

GUEST HOUSE

2022 TERMS AND CONDITIONS

Welcome to the Guest House and the Parks of the St. Lawrence!

OVERNIGHT ACCOMMODATION

The Guest House has three upstairs bedrooms – four single beds (two rooms) and two queen beds (one room) and sleeps eight. Additional overnight guests are subject to a surcharge of \$40.00 each per night and must be reported in advance (maximum of 2).

April 15, 2022, to June 24 and September 17 to January 7, 2023

Two-night minimum booking

- \$295 per night (*Plus HST*)

June 25 – September 17, 2022

Weekly Bookings only

- \$1,770 per week – (*Plus HST*)

- Reservations must be confirmed via credit card.
- Full rental cost to be charged to the credit card at the time of reservation.
- Long distance telephone charges incurred during the visit will be charged to the credit card.

CHECK-IN / CHECK-OUT

- Check in time is **3:00 p.m. or later**.
- Key pick-up is at the **Security Building**.
- Provide any **alternate names of people who will pick up the key** upon arrival. Otherwise, the key to the Guest House will be provided only to the person making the reservation.
- **CHECK-OUT TIME is 11:00 a.m.**

The Guest House is **NOT INTENDED** for use as:

- A hunting camp.
- Location for weddings or large parties exceeding the stated capacity.
- Camping area – tents, tent trailers or other outdoor camping is not permitted.

MEETING ROOM RENTAL

(*Maximum 15 people*)

April 15, 2022 – June 24 and September 17 – January 2, 2023

Note: only available as part of a two-day booking

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- \$150 per day (*HST is extra*).
- Reservations must be made with a credit card.
- Full rental cost to be charged to the credit card at the time of reservation.
- Long distance telephone charges incurred during the rental time will be charged back to the credit card.
- Check-in time: **8:00 a.m.**
- Check-out time: **6:00 p.m.**
- Key pick-up is at the **Security Building**.

CANCELLATION POLICY:

(Applies to ALL bookings)

- **50% of the rental fee is non-refundable** if a cancellation is made up until 15 days prior to the arrival date.
- A written cancellation must be received by 4:00 p.m., 14 days prior to the arrival date.
- If notice of cancellation is not received 14 days prior to the arrival date, the full rental fee will be forfeited.

GUEST HOUSE RULES

Make yourself at home! Guests are welcome to use the dishes, cookware, appliances, etc. in the kitchen, as well as all bath and hand towels and face cloths in the bathrooms.

Upon arrival, please familiarize yourself with the Guest House and should you notice any problems, please notify **Security** immediately at **613-543-3708** or their **cell phone at 613-930-3220**.

1. Please do not take bath or bed linens outside of the Guest House.
2. Please wash all dishes and return them to the cupboards after use (overnight guests).
3. Please keep all food and beverage items on the main floor.
4. Campfires are permitted in the fire pit area only. Please exercise caution around fire and never leave a fire unattended. **Due to invasive insects and diseases and the harm they are causing to wooded areas NO exterior firewood is permitted in SLPC properties** including the Guest House. Firewood is available for purchase. Quiet hours – 11 p.m. – 7 a.m.
5. Upon departure, please:
 - Put all used bath and hand towels and face cloths in the hamper located in the upstairs bathroom.
 - Unplug the coffee-maker, if used;
 - Turn off the lights; adjust heat or a/c;
 - Close all windows and lock the doors.
 - Take all garbage to the container located in the carport; and

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- Leave keys on the table or at Security.
6. To ensure the enjoyment of the Guest House for all our guests:
 - **No pets** are allowed in the Guest House; and
 - **No smoking** is permitted in the Guest House.
 7. Maximum overnight capacity is 10 (surcharge applies after 8)
 8. Maximum number guests (including overnight guests) are 15

DAMAGE / EXTRA CLEANING

You are responsible for all damages to the Guest House made by you or members of your group. The repair costs of damages or for extra cleaning will be billed to you.

Thank you for helping us to keep the Guest House clean. Questions? Contact us at **613-543-4328** or at getaway@parks.on.ca.

ENJOY YOUR STAY WITH US!